



MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

REGULAR MEETING

10.21.2023

10:00 am

Meeting Location:

Arts in Action Community Charter School
5115 Via Corona Street, Los Angeles, CA, 90022

Ability To Attend Remotely From:

Arts in Action Community Middle School
745 South Kern Ave, Los Angeles, CA, 90022

Or Call In:

[Join Zoom Meeting](#)

ID: 84386688217

Passcode: 576690

OPEN SESSION

In Person Attendance:

Ronae Harrison, President

Catherine Belcher, Board Member

Deborah Bronner, Treasurer

Raul Alarcon, Vice President

Virtual Attendance:

Rachel Gibbs, Secretary attending remotely from 745. S. Kern Ave, Arts in Action Community Middle School

Meeting was called to order at 10:03 AM by Ronae Harrison .

1) Public Comment.

- None

2) Announcements from Board Members or Board Committees.

- Ronae Harrison announced her intention to continue her involvement as a board member but will be

- stepping down as president when a new president is elected.
- No additional announcements.

- 3) Minutes from Past Meetings.** The minutes from the 8.12.23 Board Meeting were reviewed and considered for adoption by the school board.
- Ronae made a motion to accept the minutes. Raul seconded the motion.
 - Vote by roll call. 5 ayes and 0 nays. Motion passed.
- 4) Presentation of Financials.** Rebecca Heinrecy with Charter Impact presented the most current financials for review and consideration by the school board.
- Ronae made a motion to accept the most current financials as presented, Deborah seconded the motion.
 - Vote by roll call. 5 ayes and 0 nays. Motion passed.
- 5) Arts, Music, and Instructional Materials Discretionary Block Grant.** The Executive Director presented the Arts, Music, and Instructional Materials Discretionary Block Grant Plan for review and consideration by the school board.
- Ronae made a motion to accept the block grants as presented. Deborah seconded.
 - Vote by roll call. 5 ayes and 0 nays. Motion passed.
- 6) Community Schools Grant Plan and Updates.** The Executive Director and school leadership presented the proposed Community Schools Grant Plan along with updates to the planning and implementation grant timeline and next steps for review and consideration by the school board.
- This item is on track, and no further comments from the board. No voting is required for this item.
- 7) Parent Handbook.** The Executive Director and school leadership presented a proposal to add information from the after-school and extended day program handbook to the parent handbook for review and consideration by the school board.
- Ronae made a motion to approve the parent handbook, Raul seconded the motion.
 - Vote by roll call. 5 ayes and 0 nays. Motion passed.
- 8) English Learner Master Plan.** The Executive Director and school leadership presented revisions to the English Learner Master Plan to add additional information on the alternate curriculum for students with disabilities for review and consideration by the school board.
- Ronae made a motion to accept the revisions to the EL master plan, Deborah seconded.
 - Vote by roll call. 5 ayes and 0 nays. Motion passed.
- 9) Consideration of Payroll Systems.** The Executive Director presented payroll system proposals and bids for review and consideration by the school board.
- Ronae made a motion to move forward with using Charter Impact and Inova for payroll systems, Catherine seconded the motion.
 - Vote by roll call. 5 ayes and 0 nays. Motion passed.
- 10) Consideration of the Revised LCAP Documents.** The Executive Director and school leadership presented revisions to the LCAP to include outcome information from the now-released 2022-2023 CAASPP and state outcome data.
- Ronae made a motion to accept the revised LCAP documents. Catherine seconded the motion.
 - Vote by roll call. 5 ayes and 0 nays. Motion passed.
- 11) Consideration of the Charter School Compliance Monitoring Process.** The school board reviewed and

considered the plan for reviewing and certifying the Charter School Compliance Monitoring checklist and supporting documents.

- Ronae made a motion to approve the presented compliance monitoring plan and timeline. Deborah seconded the motion.
- Vote by roll call. 5 ayes and 0 nays. Motion passed.

12) Administrators' Report and Action Items. The school leadership discussed Saturday School and other Expanded Learning Opportunities (ELOP) initiatives. Updates and next steps on current and prospective grants, anti-bias and social justice initiatives, and LAUSD Oversight review of last year's reports were also presented. Additionally, information on upcoming oversight dates and 2023-2024 requirements, elementary and middle school programmatic, committee, and department updates and next steps, website updates, recruitment, enrollment, and attendance updates, audit updates (inclusive of CalSTRS audit, State Nutrition Program audit, Administrative Review Meal Program audit, E-Rate Program Audit for Achievement audit, and independent fiscal audit), meal program updates and next steps, Local Control and Accountability Plan updates and proposed next steps, School Site Council updates, English Language Advisory Committee updates, United Parent Committee updates, staffing updates, community engagement updates and next steps, and parent engagement updates and next steps were provided for review and consideration by the school board.

- Ronae made a motion to approve the report and proposed next steps as presented, Deborah seconded.
- Vote by roll call. 5 ayes and 0 nays.

13) Consideration of Student School Climate/Social-Emotional Wellness Survey Data, Feedback, and Initiatives. The school leadership team will present student feedback and survey data and proposed next steps for review and consideration by the school board.

- This item was tabled for the next meeting.

14) Consideration of Parent and Family Engagement Survey Data, Feedback, and Initiatives. The school leadership team will present parent and family feedback and survey data and proposed next steps for review and consideration by the school board.

- This item was tabled for the next meeting.

15) Consideration of Staff Survey Data, Feedback, and Initiatives. The school leadership team will present staff survey data and proposed next steps for review and consideration by the school board.

- This item was tabled for the next meeting.

16) Consideration of School Site Usage for Voting. The Executive Director presented the request for LA County to use our elementary and middle school as election voting sites for review and consideration by the school board.

- Ronae made a motion to use the schools as voting locations pending final administrator review and approval and Raul seconded.
- Vote by roll call. 5 ayes, 0 nays.

17) Consideration of the Revised 2023-2024 Board Calendar. The school board reviewed and considered revising the board calendar. An additional board meeting date was set for November 18th.

- Ronae made a motion to add the Nov 18th day to the board calendar, and Raul seconded the motion.
- Vote by roll call. 5 ayes, 0 nays.

CLOSED SESSION

1. Conference with Real Property Negotiator

Property: 5136 and 5140 Via Corona
Agency negotiator: Kalin Balcomb
Under negotiation: Rent and other terms.

2. Conference With Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 2 matters

3. Executive Director Performance Evaluation. (Pursuant to Section 54957). The Board will engage in the Executive Director's performance evaluation and draft goals for the upcoming 2023-2024 fiscal/school year.

OPEN SESSION

18) Report from Closed Session.

- 12:36pm - Nothing to report at this time.

19) Executive Director Contract for the 2023-2024 School Year. The Board President shared the proposed Executive Director contract for the 2023-2024 school year for review and consideration by the school board.

- Ronae made a motion to accept the contract, Deborah seconded the motion.
- 5 Ayes, 0 nays

20) Adjournment at 12:40pm

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the schools' main offices or by calling (323) 266-4371. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign-ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools or by contacting Jessica Benitez at jessicab@artsinactioncharter.org.