

MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

REGULAR MEETING

5.18.21

5:00pm

Conference Call Number: 425-436-6200

Access Code: 170595

Present:

Board Members Present: Deborah Bronner, Nancy Flores, Ronae Harrison, Karin Kroener-Valdivia, Lizette Villarruel (arrived 5:12pm)

School Staff Present: Jamie Kikuchi, Dennis Flicker, School Directors, Stephanie Conde, Director of Operations, Jesus Mascorro, Director of Community Engagement, Besy Monterroza, District Meal Manager, Melvin Marroquin, Director of Special Education, Kristin Dust, Director of School Culture, Kalin Balcomb, Executive Director.

OPEN SESSION

Ronae called to order at 5:05pm.

- 1) **Public Comment. No public comment.**
- 2) **Announcement for Board Members or Board Committees. No announcements.**
- 3) **Public Hearing for feedback on the Local Control Accountability Plans (LCAPS) and Local Control Funding Formula (LCFF) goals and related budgets.** The Executive Director and Charter Impact presented the draft LCAP and LCFF goals, action steps, intended outcomes and related budget information, and timeline, for public feedback.
- 4) **Consideration of Renewal of Board Member's Term.** Ronae made a motion to renew the term of Deborah Bronner, Treasurer, Nancy seconded. 3 ayes, 0 naves (Deborah did not vote on this item). Motion passed.
- 5) **Consideration of Minutes from Past Meetings.** Minutes from the meeting of the Board of Directors held on 3.9.21 and 4.15.21 were adopted by the board. Ronae made a motion to approve the minutes and Nancy seconded the motion. 4 ayes, 0 naves. Motion passed.
- 6) **Presentation of Financial Report.** Charter Impact presented the current budget-to actual report, cash flow projection, and next year forecast based on the April financials for review and consideration by the board. Ronae made a motion to accept the financial reports as presented, Deborah seconded. 5 ayes, 0 naves. Motion passed.
- 7) **Report from Administrators.** Updates on the hybrid and small group instruction plan and reopening timeline including the In Person Instruction (IPI) grant funding, Medi-CAL billing partnership, review of summer school plans, updates on enrollment and recruitment, updates on staffing and hiring, updates on summer school, general updates on the LCAP and School Site Council Plans, updates on the meal program including the SSO updates, CACFP audit and POS considerations, was presented for review and consideration by the board. Ronae made a motion to accept the report from administrator, Karin

seconded. 5 ayes, 0 naves. Motion passed.

- 8) **Consideration of the 990 Tax Return.** The Executive Director presented the 990 tax returns prepared by the independent auditor Clifton Larson for review and consideration by the board. Ronae made a motion to accept the 990 tax returns, Nancy seconded. 4 ayes, 0 naves, 1 abstention. Motion passed.
- 9) **Consideration of the Expanded Learning Opportunity Grant.** The Executive Director and Charter Impact presented the Expanded Learning Opportunity Grants for AIA elementary and middle school for consideration by the board. Ronae made a motion to accept the ELO grants, Deborah seconded. 5 ayes and 0 naves. Motion passed.
- 10) **Consideration of the Meal Program Vendor Contracts.** The Executive Director presented the meal program contracts with Better 4 You (6) for the upcoming school year. Ronae made a motion to accept the contracts, Nancy seconded. 5 ayes, 0 naves. Motion passed.
- 11) **Consideration of the Annual Agreements with Partner Schools.** The Executive Director presented the annual School Food Authority agreement template for review and consideration by the board. Ronae made a motion to accept the annual agreement template for partner schools, Karin seconded. 5 ayes, 0 naves. Motion passed.
- 12) **Consideration of the outcome of the FSMC Vendor Procurement Process for the new KIPP schools in the Bay Area and Stockton and Liberty School.** The Executive Director presented the outcome of the FSMC vendor procurement process for review and consideration by the board. Ronae made a motion to accept the contracts, Deborah seconded. 5 ayes, 0 naves. Motion passed.
- 13) **Consideration of the Updated Academic Calendar for the 2021-2022 School Year.** The Executive Director shared a revised calendar for review and consideration by the board. Ronae motioned to accept the calendar, Karin seconded. 5 ayes, 0 naves. Motion passed.
- 14) **Consideration of student laptop quotes.** The Director of Operations shared three quotes for student laptop purchases for both elementary and middle school for review and consideration by the board. Ronae made a motion to accept the quotes for the student laptops for both schools, Karin seconded. 5 ayes, 0 naves. Motion passed.
- 15) **Consideration of 2021-2022 Health Care Employee Contribution Policy.** The Executive Director shared the health care contribution policy for review and consideration by the board. Ronae made a motion to accept the policy, Deborah seconded. 5 ayes, 0 naves. Motion passed.
- 16) **Consideration of Revised 403b Policy.** The Executive Director shared a 403b proposal for review and consideration by the board. Ronae made a motion to accept the revised 403 b policy, Karin seconded. 5 ayes, 0 naves. Motion passed.
- 17) **Consideration of Revised Holiday Pay Policy for 10 month classified hourly employees.** The Executive Director shared a proposal for a revised holiday pay policy for 10 month classified hourly employees for review and consideration by the board. Ronae made a motion to accept the revised policy, Nancy seconded. 5 ayes, 0 naves. Motion passed.
- 18) **Formation of Ad hoc Committee to Conduct Executive Directors Evaluation and Process**

Contract Renewal. The Board President requested volunteers from the Board to participate on an ad hoc committee for the purpose of conducting the ED's evaluation and negotiating the 2021-2022 contract. Ronae and Karin volunteered to be on the committee. Ronae made a motion to accept the formation of the ad hoc committee to conduct the director's evaluation and contract renewal. Karin seconded the motion, 5 ayes, 0 nays. Motion passed.

19) Adjournment. Ronae adjourned the meeting at 5:52pm.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 266-4371.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools.