

# MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

## REGULAR MEETING

6.24.21

5:00pm

Conference Call Number: 425-436-6200

Access Code: 170595

*All members and the public are able to call in telephonically. Due to COVID-19 and social distancing measures, there is no physical meeting location. If you would like access to the materials presented during the Board Meeting, you can call the conference line and request the zoom link be emailed to you at the start of the board meeting. The zoom link will not be shared prior due to security risks.*

## OPEN SESSION

Board Members Present: Ronae Harrison, President, Deborah Bronner, Treasurer, Mariela Pinedo, Board Member, Lizette Espinoza, Board Member, Karin Kroener-Valdivia (came late to closed session only).

Staff Members present: Kalin Balcomb, Executive Director, Jesus Mascorro, Director of Community Engagement, Tyler Myers, Director of Client Finance from Charter Impact, Jamie Kikuchi, School Director, Kristin Dust, Director of School Culture, Melvin Marroquin, Director of Special Education, Maria Ramirez, CMO HR Manager, Erin Kleiner, Director of Curriculum, Besy Monterroza, District Meal Program Manager.

Ronae opened the meeting at 5:03pm.

- 1) **Public Comment.** No comment.
- 2) **Announcement for Board Members or Board Committees.** No comment.
- 3) **Consideration of Minutes from Past Meetings.** Minutes from the meeting of the Board of Directors 5.18.21 was considered for adoption by the board. **Ronae made a motion to accept the minutes from the 5.18.21 meeting, Mariela seconded the motion. 4 ayes, 0 nays, motion passed.**
- 4) **Presentation of Financial Report.** Charter Impact presented the current budget-to actual report, cash flow projection, and next year forecast based on the May financials for review and consideration by the board. **Ronae made a motion to accept the financial reports as presented, Deborah seconded the motion. 4 ayes, 0 nays, motion passed.**
- 5) **2021-2022 Annual Budget.** Charter Impact and the Executive Director presented the 2021-2022 Annual Budget for review and consideration by the board. **Ronae made a motion to accept the annual budgets as presented, Deborah seconded the motion. 4 ayes, 0 nays, motion passed.**
- 6) **EPA Budget 2021-2022.** Charter Impact and the Executive Director presented the EPA Budget and Resolution for review and consideration by the board. **Ronae made a motion to accept the EPA budgets and resolutions as presented, Deborah seconded the motion. 4 ayes, 0 nays, motion passed.**
- 7) **Consideration of the 2021-2022 SIA Board Calendar.** The Executive Director presented board meeting dates for the upcoming school year for review and consideration by the board. **Ronae made a motion to accept the SIA Board Calendar as presented but also requested that the calendar be**

reviewed during the next board meeting due to needing feedback from other board members and school staff, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.

- 8) **Consideration of Mission Transportation Addendum.** The Executive Director (in lieu of the Director of Operations) presented a proposal to use our current transportation company for bus services for the middle school for review and consideration by the board. **Ronae made a motion to accept the Mission Transportation Addendum as presented, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.**
- 9) **Consideration of LCAPs and LCAP documents.** The Executive Director presented the final draft LCAPS and LCAP documents, including LCAP review, new 2021-2024 LCAPs, parent budget overviews for review and consideration by the school board. **Ronae made a motion to accept the LCAPs and LCAP documents as presented, Mariela seconded the motion. 4 ayes, 0 naves, motion passed.**
- 10) **Consideration of the Opt out MOU for SELPA:** The Executive Director presented the MOU for retaining the right to opt out of the LAUSD SELPA for special education for review and consideration by the board. **Ronae made a motion to accept the Opt ou MOU as presented, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.**
- 11) **Consideration of Liability Insurance.** The Executive Director presented the outcomes of the Liability Insurance procurement process for review and consideration by the board. **Ronae made a motion to accept the recommendation to stay with Charter Safe for liability insurance as presented, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.**
- 12) **Report from Administrators.** Administrators shared updates on summer school, staffing, recruitment, enrollment, i-Ready end of year assessment data schoolwide and for significant subgroups, and update on the STRS audit for review and consideration by the board. **Ronae made a motion to accept the administrators' report as presented, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.**
- 13) **Consideration of the Meal Program Vendor Contracts.** The Executive Director presented the meal program contracts with Revolution Foods (2) and Better 4 You (2) for the upcoming school year for review and consideration by the board. **Ronae made a motion to accept the recommendation to accept the Meal Program Vendor Contracts as presented, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.**
- 14) **Consideration of the 2021-2022 Staff Handbook.** The Executive Director presented the 2021-2022 Staff Handbook for review and consideration by the board. **Ronae made a motion to accept the 2021-2022 Staff Handbook as presented, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.**
- 15) **Consideration of 2021-2022 Parent Engagement Plan.** The Director of Community Engagement presented the parent engagement plan for review and consideration by the board. **Ronae made a motion to accept the Parent Engagement Plan as presented, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.**
- 16) **Consideration of the Parent and Student Handbook.** The Executive Director presented the Parent

and Student Handbook for review and consideration by the board. **Ronae made a motion to accept the Parent and Student Handbook as presented, Deborah seconded the motion. 4 ayes, 0 naves, motion passed.**

### **CLOSED SESSION**

1. Executive Director Performance Evaluation. (pursuant to Section 54957). The Board will engage in the Executive Director's performance evaluation rubric and draft goals for the 20-21 fiscal/school year

**The Board President reopened the session at 6:42pm. There was nothing to report from the closed session.**

**17) Adjournment. The meeting was adjourned at 6:42pm.**

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 266-4371.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools.