

MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

REGULAR MEETING

1.26.21

at 5:00pm

A meeting was held on January 26th, 2021 at 5:00pm. Due to Safer at Home and COVID-19, there was no physical meeting location. The Board Meeting was held via Zoom conferencing.

The following board members were present:

- Ronae Harrison
- Deborah R. Bronner
- Maria Raffanti
- Nancy Flores
- Lizette Villareal
- Mariela Pinedo

The following board members were absent:

- Karin Kroener-Valdivia

Ronae Harrison called the meeting to order at 5:03 pm. Maria Raffanti recorded the minutes. The following members were present: Kalin Balcomb, Executive Director; Adrian Canez, Middle School Office Manager; Tyler Myers, Director of Client Finance from Charter Impact; Melvin Marroquin, Director of Special Education; Vicky, parent from School Site Council; Kristin Dust, Director of School Culture; Stephanie Conde, Director of Operations; Best Monterroza, District Meal Manager; Jesus Mascorro, Director of Community Engagement; Dennis Flicker, Middle School Director, Mirrelle Rangel, Meal Program Staff; Erin Kleiner, Director of Curriculum, Gustavo Quejada, Middle School Janitor and Meal Program Staff, and Jamie Kikuchi, Elementary School Director.

OPEN SESSION

- 1) **Public Comment.** No announcements from the public.
- 2) **Announcement for Board Members or Board Committees.** No announcements from board members or committees.
- 3) **Consideration of Minutes from Past Meetings.** The Board reviewed the minutes for the Board of Directors held on 12.22.20. Ronae Harrison made a motion to accept the meeting minutes from the Board of Directors on 12.22.20. Deborah Bronner seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 4) **Presentation of Financial Report.** The Board reviewed the current budget-to actual report, cash flow projection, and next year forecast based on the December financials. Ronae Harrison made a motion to accept the current budget-to actual report, cash flow projection, and next year forecast based on the December financials. Nancy Flores seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 5) **Report from Administrators.** The Board reviewed updates on the remote learning transition plan, enrollment and recruitment, construction, CARES and COVID spending including extension of phone and internet reimbursements during remote learning for staff, update on PPP loan forgiveness application, plans for summer school, 700 report requirements, updates on the meal program, update on outcome of annual bond report meeting, update on new payroll

system search, CBO training, draft LCFF goals and timeline for the LCAP and School Site Council strategic plan, update on annual oversight visits preparations. Ronae Harrison made a motion to approve of the administrator report Maria Raffanti seconded the motion. The motion passed with 6 ayes and 0 nay votes.

- 6) **Consideration of extending COVID-19 Leave.** The Board reviewed a proposal to extend Families First Coronavirus Response Act (FFCRA) until March 31st, 2021. Ronae Harrison made a motion to accept the proposal to extent Families First Coronavirus Response Act (FFCRA) until March 31st, 2021. Nancy Flores seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 7) **Consideration on Window Bids.** The Board reviewed bids on window construction for the elementary and middle school for review and consideration by the board. Ronae Harrison made a motion to accept the OC Glazing window bid. Nancy Flores seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 8) **Consideration of Procurement Documents and Process.** The Board reviewed the procurement process draft documents for the new SFA schools undergoing the procurement process for meal vendors. Ronae Harrison made a motion to accept the procurement documents and process. Nancy Flores seconded the motion. The motion passed with 6 ayes and 0 nay votes.

CLOSED SESSION

1. Executive Director Performance Evaluation. (pursuant to Section 54957)
The Board will engage in the Executive Director's mid-year performance evaluation for the 20-21 fiscal/school year.

OPEN SESSION

- 9) **Report of Closed Session.** There is nothing to report from the closed session.
- 10) **Adjournment.** The meeting adjourned at 6:05pm.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 266-4371.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools.