

MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

Approved August 13, 2019

A meeting of the Board of Directors of Schools in Action was held at 5:15 p.m. on July 16, 2019. The meeting was held at Arts in Action Community Charter School, Suite 212, 1241 South Soto Street, Los Angeles 90023.

The following board member was present:

- Ronae Harrison

The following board members were present by teleconference:

- Deborah R. Bronner
- Maria Raffanti

Call to Order

Ronae Harrison called the meeting to order at 5:17 p.m. Deborah Bronner recorded the minutes. The following members of the administrative staff were present: Glenda Aleman, Executive Director; Kalin Balcomb, Director of Schools; Stephanie Conde, Director of Operations. Also present by teleconference was Spencer Styles of Charter Impact.

OPEN SESSION

- 1) **Public Comment.** None.
- 2) **Announcement for Board Members or Board Committees.** None.
- 3) **Consideration of Minutes from Past Meeting.** Ronae Harrison made a motion to approve the minutes from meetings of the Board of Directors held June 22, 2019 and July 9, 2019. Maria Raffanti seconded the motion. The motion passed with 3 aye votes.
- 4) **Review of 2018-2019 LAUSD Oversight visit.** Kalin Balcomb, Director of Schools, presented the 18-19 LAUSD oversight visit report for both schools.
- 5) **Consideration of Revised Fiscal Policies.** After review of the presentation of the revised fiscal policies by Spencer Styles of Charter Impact, Deborah Bronner made a motion to adopt the revised fiscal policies. Ronae Harrison seconded the motion. The motion passed with 3 aye votes.
- 6) **Consideration of Contract for Copy Machine Services.** Stephanie Conde, Director of Operations presented a contract proposal with Document Systems for approval. Maria Raffanti made a motion to approve the proposal with Document Systems. Ronae Harrison seconded the motion. The motion passed with 3 aye votes.
- 7) **Report from Administrators.** Kalin Balcomb, Director of Schools Administrators reviewed the current status of the schools, the CMO, including staff recruitment.

Stephanie Conde, Director of Operations, reviewed the status of the construction.

- 8) **Revise Board Meeting Calendar for 2019-2020.** After review by the board of proposed changes to the Board Meeting Calendar for 2019 -- 2020, Ronae Harrison made a motion to cancel the July 30, 2019 meeting and schedule a meeting on August 13, 2019 at 5:15 pm. The remainder of the Board Meeting Calendar for 2019 – 2020 remains the same. Deborah Bronner seconded the motion. The motion passed with 3 aye votes.
- 9) **Adjournment.** The meeting was adjourned at 6:01 p.m.

CLOSED SESSION

Ronae Harrison called the closed session to order at 6:02 p.m.

1. **Executive Director Performance Evaluation.** (pursuant to Section 54957)
The Board reviewed the Executive Director's performance evaluation rubric and drafted goals for the 19-20 fiscal year.

Ronae Harrison adjourned the closed session to order at 6:30 p.m.

OPEN SESSION

Ronae Harrison called the open session to order at 6:30 p.m.

- 10) **Report of Closed Session.** Ronae Harrison gave the following report about the closed session: The Board members discussed the performance evaluation guidelines for the Executive Director.
- 11) **Consideration of Executive Director Performance-Based Bonus for 2018-2019.**
After discussion and review by the Board of the proposed bonus for the Executive Director, Deborah Bronner made a motion to adopt the proposed bonus. Ronae Harrison seconded the motion. The motion passed with 3 aye votes.
- 12) **Adjournment.** The meeting adjourned at 6:33 p.m.