

MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

Approved July 16, 2019

A meeting of the Board of Directors of Schools in Action was held at 10:30 a.m. on June 22, 2019. The meeting was held at Arts in Action Community Charter School, Suite 212, 1241 South Soto Street, Los Angeles 90023.

The following board members were present:

- Deborah R. Bronner
- Ronae Harrison

The following board members were present by teleconference:

- Bernardo Gallegos
- Nancy Flores

Call to Order

Ronae Harrison called the meeting to order at 10:35 a.m. Deborah Bronner recorded the minutes. The following members of the administrative staff were present: Glenda Aleman, Executive Director; Kalin Balcomb, Director of Schools. Also present was Kevin Foti, Director of Accounting Services of Charter Impact.

OPEN SESSION

- 1) **Public Comment.** None.
- 2) **Announcements from Board Members and Board Committees.** None.
- 3) **Consideration of Minutes from Past Meeting.** Deborah Bronner made a motion to adopt the minutes from meetings of the Board of Directors held on April 13, 2019 and June 5, 2019. Ronae Harrison seconded the motion. The motion passed with 4 aye votes.
- 4) **Presentation of Financial Report.** Kevin Foti of Charter Impact presented the current budget-to-actual report, cash flow projection, and next year forecast based on the May financials for the Elementary School, the Middle School and the CMO. The Elementary School has a projected \$272,000 surplus and an ending fund balance forecasted of just over \$1.6 million. The enrollment is 302, with an ADA of 95.7% attendance rate. The Middle School has a \$349,000 surplus forecasted and an ending fund balance forecasted of \$762,000. The enrollment is 144 with an ADA of 95.7% attendance rate. The ending fund balance for the Charter Management Organization is forecasted at \$282,000. Deborah Bronner made a motion to approve the financials as presented. Ronae Harrison seconded the motion. The motion passed with 4

aye votes.

- 5) **Consideration of Consolidated Application for Federal Funds.** After presentation by Kevin Foti of Charter Impact, Deborah Bronner made a motion to approve the ConApp for the 2019 – 2020 school year for the Elementary School as presented. Ronae Harrison seconded the motion. The motion passed with 4 aye votes. Deborah Bronner made a motion to approve the ConApp for the 2019 – 2020 school year for the Middle School as presented. Ronae Harrison seconded the motion. The motion passed with 4 aye votes.
- 6) **Consideration of the Educational Protection Account Plan.** After presentation by Kevin Foti of Charter Impact, Ronae Harrison made a motion to approve and accept the Educational Protection Account Plan for the Elementary School as presented. Bernardo Gallegos seconded the motion. The motion passed with 4 aye votes. Ronae Harrison made a motion to approve and accept the Educational Protection Account Plan for the Middle School as presented. Bernardo Gallegos seconded the motion. The motion passed with 4 aye votes.
- 7) **Consideration of 2019-2020 Budgets.** After presentation by Kevin Foti of Charter Impact, Deborah Bronner made a motion to approve the 2019 – 2020 school year budget for the Elementary School as presented. Ronae Harrison seconded the motion. The motion passed with 4 aye votes. After presentation by Kevin Foti of Charter Impact, Deborah Bronner made a motion to approve the 2019 – 2020 school year budget for the Middle School as presented. Ronae Harrison seconded the motion. The motion passed with 4 aye votes.
- 8) **Consideration of Local Control Academic Plan (LCAP).** After presentation by Kalin Balcomb, Director of Schools, Ronae Harrison made a motion to accept the LCAP for the Elementary School as presented. Nancy Flores seconded the motion. The motion passed with 4 aye votes. After presentation by Kalin Balcomb, Director of Schools, Ronae Harrison made a motion to accept the LCAP for the Middle School as presented. Nancy Flores seconded the motion. The motion passed with 4 aye votes.
- 9) **Consideration of Meal Program Software.** Glenda Aleman, Executive Director presented a contract with Meals Plus for adoption. Deborah Bronner made a motion to approve the quote for the LINQ meal program software. Ronae Harrison seconded the motion. The motion passed with 4 aye votes.
- 10) **Consideration of Bid Protest Procedures.** Glenda Aleman, Executive Director presented a proposal for Bid Protest Procedures. Bernardo Gallegos made a motion to approve the proposal as presented. Ronae Harrison seconded the motion. The motion passed with 4 aye votes.
- 11) **Consideration of Contract with I-Ready.** After presentation by Kalin Balcomb,

Director of Schools, of the I-Ready MAP testing program, Deborah Bronner made a motion to approve proposal to purchase the I-Ready program. Ronae Harrison seconded the motion. The motion passed with 4 aye votes.

- 12) **Report from Administrators.** Administrators reviewed the current status of the schools, and CMO, including staff recruitment.
- 13) **Set Board Meeting Calendar for 2019-2020.** Glenda Aleman, Executive Director proposed the following board meeting calendar for the 2019 – 2020 school year:

Tuesday July 30, 2019: 5:00 pm
Tuesday September 10, 2019: 5:00 pm
Saturday November 2, 2019: 10:30 am
Tuesday December 10, 2019: 5:00 pm
Saturday January 25, 2020: 10:30 am
Wednesday March 4, 2020: 5:00 pm
Saturday April 18, 2020: 10:30 am
Wednesday May 27, 2020: 5:00 pm
Saturday June 27, 2020: 10:30 am

Ronae Harrison made a motion to accept the board meeting calendar as proposed. Bernardo Gallegos seconded the motion. The motion passed with 4 aye votes.

- 14) **Adjournment.** The meeting adjourned at 12:07 pm.

CLOSED SESSION

Call to Order

Ronae Harrison called the closed session to order at 12:11 p.m.

1. **Conference with Labor Negotiators** (pursuant to Section 54957)
 - a. Executive Director
2. **Adjournment.** The closed session adjourned at 12:47 pm.

OPEN SESSION

Call to Order

Ronae Harrison called the open session to order at 12:48 p.m.

15. Report of Closed Session. Ronae Harrison reported on the closed session.

16. Adjournment. The open session adjourned at 12:49 pm.