

MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

REGULAR MEETING 9.22.20 at 5:00pm

Conference Call Number: 425-436-6200

Access Code: 170595

A meeting was held on September 22nd., 2020 at 5:00pm. Due to Safer at Home and COVID-19, there was no physical meeting location. The Board Meeting was held via Zoom conferencing.

The following board members were present:

- Ronae Harrison
- Deborah R. Bronner
- Maria Raffanti
- Nancy Flores
- Karin Kroener-Valdivia
- Lizette Villareal

The following board members were absent

- Mariela Pinedo

OPEN SESSION

Ronae Harrison called the meeting to order at 5:01 pm. Maria Raffanti recorded the minutes. The following members of the administrative staff were present: Kalin Balcomb, Executive Director; Stephanie Conde, Director of Operations; Jamie Kikuchi, Elementary School Director; Melvin Marroquin; Director of Special Education. The following Arts in Action Staff also attended: Kristin Dust, Director of School Culture, Besy Monterroza, District Meal Program Manager, Jesus Mascorro, Director of Community Engagement, Adrian Canez, middle school office manager, and Maria Ramirez, CMO Human Resources Manager.

1) Public Comment. There are no announcements from the public.

2) Announcement for Board Members or Board Committees. No announcements for board members or committees.

3) Consideration of Renewal of Board Member Term. Maria Raffanti made a motion to renew the Board President, Ronae Harrison, whose term is up in October 2020, Nancy Flores seconded the motion. The motion passed with 6 aye and 0 nay votes.

4) Consideration of Minutes from Past Meetings. Roane Harrison made a motion to approve the minutes from the meeting of the Board of Directors held on August 31st, 2020. Nancy Flores seconded the motion. The motion passed with 6 ayes and 0 nay votes.

5) Report from Administrators. The Board reviewed Information on the remote learning transition plan, updates on renewal, CMO lease, staffing, meal program, beginning of the school year, construction, and enrollment numbers. Maria Raffanti made a motion to accept the report from administrators. Roane Harrison seconded the motion. The motion passed with 6 ayes and 0 nay votes.

6) Consideration of the Learning Continuity and Attendance Plans (LCPs) for Arts in Action Community Charter School and Arts in Action Community Middle School. The Board reviewed the LCP plans for AIAES and AIAMS. Roane Harrison made a motion to accept the Learning Continuity and Attendance Plans for Arts in Action Community Charter School and Arts in Action Community Middle School. Deborah Bronner seconded the motion. The motion passed with 6 ayes and 0 nay votes.

7) Consideration of the Supper Contract for the East Los Angeles Youth Center. The Board reviewed the Supper Contract for ELAYC. Roane Harrison made a motion to accept the supper contract for the East Los Angeles Youth Center. Nancy Flores seconded the motion. The motion passed with 6 ayes and 0 nay votes.

8) Consideration of Transportation procurement for the meal program. The Board reviewed the Director of Operations presentation on vendor quotes of a van purchase for the meal program. Deborah made a motion to authorize the Director of Operations to purchase a vehicle for up to \$35,000. Ronae Harrison seconded the motion. The motion passed with 6 ayes and 0 nay votes.

9) Consideration on the Resolution for establishing a deposit account for Schools in Action Facilities LLC at City National Bank. The Board reviewed a resolution to open a deposit account for SIA Facilities LLC at City National Bank. Roane Harrison made a resolution to establish a deposit account for SIA Facilities LLC at City National Bank. Maria Raffanti seconded the motion. The motion passed with 6 ayes and 0 nay votes.

10) Consideration of the Revised Financial Documents for the Renewal Petitions for Arts in Action Community Charter School and Arts in Action Community Middle School. The Board reviewed the revised financial documents for the renewal petitions for AIAES and AIAMS. Ronae Harrison made a motion to accept the revised financial documents for the renewal petitions for Arts in Action Community Charter School and Arts in Action Community Middle School. Deborah Bronner seconded the motion. The motion passed with 6 ayes and 0 nay votes.

11) Presentation of Financial Report. The Board reviewed the current budget-to actual report, cash flow projection, and next year forecast based on the August financials. Ronae Harrison made a motion to accept the Financial Report. Nancy Flores seconded the motion. The motion passed with 6 ayes and 0 nay votes.

12) Consideration of the 19-20 Unaudited Actuals. The Board had previously reviewed and accepted the Unaudited Actual Reports during the August 8th, 2020 meeting. This item was removed from the agenda.

13) Consideration of Consolidated Application for Federal Funds. The Board reviewed the ConApp for the elementary and middle school. Maria Raffanti made a motion to accept the consolidated application for federal funds. Nancy Flores seconded the motion. The motion passed with 6 ayes and 0 nay votes.

14) Consideration of Charter School Management Organization MOU. The Board reviewed the Management Organization MOU to be used by both schools. Maria Raffanti made a motion to accept the management organization MOU. Deborah Bronner seconded the motion. The motion passed with 6 ayes and 0 nay votes.

CLOSED SESSION

1. Executive Director Performance Evaluation. (pursuant to Section 54957)

The Board will engage in the Executive Director's performance evaluation rubric and draft goals for the 20-21 fiscal/school year.

OPEN SESSION

15) Report of Closed Session. Open session resumed at 6:51pm. There is nothing to report from the closed session.

16) Adjournment. The meeting adjourned at 6:52pm.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 266-4371.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools.