

MEETING MINUTES OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

Approved July 28, 2019

A meeting of the Board of Directors of Schools in Action was held at 10:41 a.m. on May 11, 2019. The meeting was held at Action Community Charter School, Suite 212, 1241 South Soto Street, Los Angeles 90023.

The following board members were present:

- Ronae Harrison
- Bernardo Gallegos
- Nancy Flores
- Maria Raffanti

Call to Order

Ronae Harrison called the meeting to order at 10:41 a.m. Glenda Aleman recorded the minutes. The following members of the administrative staff were present: Glenda Aleman, Executive Director; Kalin Balcomb, Director of Schools

OPEN SESSION

- 1) **Public Comment** None
- 2) **Announcements from Board Members and Board Committees**
- 3) **Appointment of Board Committees.** The board discussed selecting board committees but none were selected. Ronae Harrison mentioned that she wants to ensure that a parent representative be selected for next year.
- 4) **Consideration of Minutes from Past Meeting.** Ronae Harrison made a motion to approve for adoption the minutes from the meeting of the Board of Directors held on April 13, 2019. Nancy seconded the motion. The motion passed with 4 aye votes.
- 5) **Presentation of Financial Report.** The Board of Directors reviewed the financial information presented by Kevin Foti of Charter Impact based on the current budget-to-actual report, cash flow projection, and next year forecast based on the April financials. Ronae Harrison made a motion to accept the March financials as presented. Nancy Flores seconded the motion. The motion passed with 4 aye votes.
- 6) **Consideration to Authorize Executive Director to enter into negotiations.** The board discussed the opportunity to purchase a building for the middle school with representation from Red Hook. Ronae Harrison made a motion to authorize the Executive Director to enter into negotiations. Nancy Flores seconded the motion. The motion passed with 4 aye votes.
- 7) **Consideration of Shade Structure bids.** Board members reviewed three vendor

bids for shade structure in new elementary building. Ronae Harrison made a motion to accept the bid from USA Shade. Bernardo Gallegos seconded the motion. The motion passed with 4 aye votes.

- 8) **Consideration of Bus Transportation Bids.** This agenda item was inadvertently included from a previous board agenda. The board did not discuss this agenda item.
- 9) **Consideration of Furniture Bids.** Board members reviewed three furniture vendor bids for furniture purchases needed. Ronae Harrison made a motion to accept selected items from each vendor as detailed in spreadsheet presented. Nancy Flores seconded the motion. The motion passed with 4 aye votes.
- 10) **Consideration of ADP HR service additions.** Board Members reviewed a proposal to add recruitment and onboarding features to our ADP payroll services. Ronae Harrison made a motion to accept the proposal as presented. Nancy Flores seconded the motion. The motion passed with 4 aye votes.
- 11) **Report from Administrators.** School administrators present reviewed current enrollment numbers of 317 for elementary, and 162 for middle school. They also parking lot contracts, and information from LAUSD's annual visit.
- 12) **Adjournment** The meeting adjourned at 12:03 pm