

MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

A meeting of the Board of Directors of Schools in Action was held at 5:15 p.m. on December 10, 2019. The meeting was held at Arts in Action Community Charter Elementary School, 5115 Via Corona Street, Los Angeles 90022.

The following board members were present:

- Ronae Harrison
- Mariela Pinedo
- Lizette Villareal

The following board members were present by teleconference:

- Deborah R. Bronner
- Nancy Flores
- Maria Raffanti

Call to Order

Ronae Harrison called the meeting to order at 5:17 p.m. Ronae Harrison recorded the minutes. The following member of the administrative staff was present: Glenda Aleman, Executive Director; Kalin Balcomb, Director of Shools, Stephanie Conde, Director of Operations; Jesus Mascorro, Director of Community engagement and After School. Tyler Myers, Director of Client Finance of Charter Impact were present. Tracie Stender, Attorney at Procopio, Cory, Hargreaves & Savitch LLP were also present via teleconference.

OPEN SESSION

1. **Public Comment.** None.
2. **Announcement for Board Members or Board Committees.** None.
3. **Consideration of Minutes from Past Meeting.** Ronae Harrison made a motion to approve for adoption the minutes from meeting of the Board of Directors held on November 02, 2019. Nancy Flores seconded the motion. The motion passed with 4 aye votes.
4. **Consideration of New Board Members.** Ronae Harrison made a motion to approve parent representatives Mariela Pinedo and Lizette Villarreal to serve on the Board of Directors. Maria Raffanti seconded the motion. The motion passed with 4 aye votes.
5. **Selection of Board Secretary.** Maria Raffanti volunteered to be Board Secretary. Ronae Harrison made a motion to approve Maria Raffanti to be Board Secretary. Nancy Flores seconded the motion. The motion passed with 5 aye votes.

CLOSED SESSION

1. **Conference With Legal Counsel - Anticipated Litigation.**

The Board discussed significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 2 matters

OPEN SESSION

6. **Report of Closed Session.** Ronae Harrison called the closed session to order at 5:24 p.m. Ronae then reopened the session at 6:05 p.m. Ronae Harrison announced that there was nothing to report from closed session.
7. **Consideration of Updated Staff Handbook.** The Board reviewed proposed revisions for Staff Handbook based on addition of the 403b policy for classified salaried staff and the additional board approved blocked days for 12 month classified and certificated salaried employees. Ronae Harrison made a motion to accept the updated Staff Handbook. Nancy Flores seconded the motion. The motion passed with 6 aye votes.
8. **Selection of Board Member for Board Compliance Monitoring Review.** Ronae Harrison volunteered to review the Board Compliance Monitoring documents and checklist provided by LAUSD. Maria Raffanti made a motion to approve Ronae Harrison as the board member to review the Board Compliance Monitoring documents and checklist provided by LAUSD. Nancy Flores seconded the motion. The motion passed with 6 aye votes.
9. **Consideration of Low Voltage Proposal.** Stephanie Conde presented three proposals for the low voltage at the new middle school site. Ronae Harrison made a motion to accept AMR Installations as the low voltage provider. Nancy Flores seconded the motion. The motion passed with 6 aye votes.
10. **Presentation of the Financial Report.** The Board of Directors reviewed the financial reports on the current budget-to-actual, cash flow projection and next year forecast for SIA, the elementary school and the middle school for the month of October as presented by Tyler Myers of Charter Impact. Ronae Harrison made a motion to accept the October financials as presented. Deborah Bronner seconded the motion. The motion passed with 6 aye votes.
11. **Consideration of the ratification of the 1st Interim Report.** Board reviewed the 1st Interim Report. Ronae Harrison made a motion to approve the 1st Interim report. Nancy Flores seconded the motion. The motion passed with 6 aye votes.
12. **Consideration of the 2018-2019 Audit.** Board reviewed the 2018-2019 Audit. Ronae Harrison made a motion to approve the 2018-2019 audit as presented. Nancy Flores seconded the motion. The motion passed with 6 aye votes.
13. **Report from Administrators.** Administrators reviewed the current status of the schools, and CMO, including staff recruitment, student recruitment and construction.

CLOSED SESSION

2. Executive Director Performance Review. (pursuant to Section 54957)
The Board engaged in the Executive Director's performance review.

OPEN SESSION

6. **Report of Closed Session.** Ronae Harrison called the closed session to order at 7:18 p.m. Ronae then called the open session at 7:33 p.m. Ronae Harrison announced that there was nothing to report from closed session.
7. **Consideration of new 501(c) (3) for the SIA meal program.** This agenda item was tabled until next meeting.
8. **Adjournment.** The reopened meeting adjourned at 7:33 p.m.